

Summer Care Handbook



Immanuel
LUTHERAN SCHOOL

CHILDREN *of* GRACE
Preschool

PURPOSE

Our Summer Care program has been established by Immanuel Lutheran School Association (Immanuel Lutheran Church and Grace Lutheran Church) as part of the total ministry offered to families with young children. Our mission is to assist families in need of childcare by providing a Christ-centered summer care program.

ELIGIBILITY

Children in Pre-K (age 4 and potty trained) through sixth grade (age 12) in the upcoming school year are eligible to attend the Summer Care Program. Children are welcome to attend this program as often as they need or want.

Before care can begin, the following needs to be completed:

- Summer Care Registration Form (Google Form)
- Registration Fee
- All child(ren) information filled out completely

All children will have opportunities to participate in Christian devotional activities, Bible stories, prayers and songs as practiced and taught by Immanuel Lutheran School (WELS).

PAYMENT/SCHEDULING

Monthly calendars will be given out at registration to plan your summer care.

- The billing week is Friday to Thursday. Bills will be available at pick up on Friday. Payment is due by the following Monday. Automatic payments are preferred and can be set up to draw directly from your checking account. Authorization forms are available at registration. If you are already set up for direct withdrawal for the school year this does not need to be set up again unless there are changes in the account from which you want to pull the funds.
- 48-hour advance notice is needed if your child plans to attend to not be considered a drop-in.
- Drop-ins are based on availability.

SUMMER CARE TENTATIVE SCHEDULE (MONDAY – FRIDAY)

Monday: Pool Day - Hutchinson Aquatic Center (12:30 - 3:00 PM).

- Transportation by Trailblazer Transit
- Parent volunteers and chaperones welcome

Free time, rest time, silent reading time, Chromebook (age 9-12).

Tuesday: Free time, structured learning (art, music, science experiment, reading, math, problem-solving), outside activities, rest time, silent reading time, Chromebook (age 9-12).

Wednesday: Free time, structured learning (art, music, science experiment, reading, math, problem-solving), outside activities, rest time, silent reading time, Chromebook (age 9-12).

Thursday: Library Day – Stories in the Park (9 - 11 AM)

- Transportation by Trailblazer Transit
- Parent volunteers and chaperones welcome

Free time, rest time, silent reading time, Chromebook (age 9-12).

Friday: Techie Fridays – if parents allow, children can bring electronics (tablet/phone), movies, free time, outside activities, rest time, silent reading time, Chromebook (age 9-12).

- Lunches will be provided by the families. Bring a sack lunch. Microwaves are available at school.

- Morning and afternoon snacks will be provided by summer care.

Summer Care will attend Vacation Bible School at Grace Lutheran Church.

Summer Care starts the first full week after Memorial Day, June 5th and ends August 18th with the week of July 4th off.

SUMMER CARE ATTENDANCE

Summer Care hours are 7 am – 6:00 pm, Monday - Friday. A monthly calendar will be handed out in advance. Families must choose drop off and pick up times so adequate staffing is available. A parent/guardian, summer care staff member, or an authorized person by the family will sign the child in and out each day. You will be charged for care for the days that you sign up for even if your child does not attend. No charge will be made if notification of schedule changes is made at least one week prior. Schedule changes must be sent via email to ilschool@hutchtel.net.

Drop-ins will need to pay the day of (at pick-up). Checks can be made payable to Immanuel Lutheran School. 48 hours advance notice is needed if your child plans to attend to not be considered a drop-in and pay the drop-in rate. Because of space and staffing numbers, drop-ins are not automatically guaranteed attendance.

Pick-Up

Summer care ends at 6:00 pm. Your child needs to be picked up at or before this time. Please contact the Summer Care Staff or the school if you will be late. A late fee of \$20 will be charged if the child is not picked up within the first 15 minutes of the closing time.

Transportation

All transportation will be done with Trailblazer Transit. Summer Care will cover the monthly fee for all children and supervisors.

Cost

- Registration Fee:
 - \$50 – First Child
 - \$25 – Each Additional Child
- Contract Rate:
 - Half Day – Morning 15.00
 - Half Day – Afternoon 15.00
 - Full Day 25.00
- Drop-In Rate:
 - Half Day – Morning 20.00
 - Half day – Afternoon 20.00
 - Full Day 30.00
- Hutchinson Aquatic Center Pass - Needs to be purchased in advance through PRCE
 - Season Pass \$100 (\$40 for each additional family member)
 - Discount Tickets 12 visits for \$72
- Families need to purchase the pool admission in advance - \$8 a day
- Registration fee needs to be paid in advance
- Billings will be available every Friday at pick-up. Payment is due by Monday of the following week.